

**Cookie Policy**

**Contents**

1.0 Cookie Policy ..... 1  
2.0 What is a Cookie ..... 1  
3.0 Cookies in use by the Bury St Edmunds Womens Aid Centre Ltd..... 1  
4.0 Turning Off Cookies in Different Browsers ..... 2  
5.0 Review and Adoption by the Board of Trustees ..... 2

**1.0 Cookie Policy**

Internet browsers will save certain information as you surf the internet, these are called cookies.

**2.0 What is a Cookie**

A cookie is a small piece of data sent from a website and stored in a user's web browser.

If you have already accessed our website and do not accept our use of cookies, you should immediately discontinue use of our website.

**3.0 Cookies in use by the Bury St Edmunds Womens Aid Centre Ltd**

Google Analytics – (Performance) We use Google analytics to track which pages are most popular, so we can focus on these areas to give you a better user experience.

Google analytics places five cookies in your browser; (\_utma, \_utmb, \_utmc, \_utmz, \_utmu)

Google's cookie policy can be found by [clicking here](#).

**WordPress**

WordPress uses cookies to verify who you are. There are cookies for logged in users and for commenters.

**Policy Reference Information**

Approved by Board of Trustees: 8 March 2021

Last Review Date: .....N/A.....

Next Review Date: March 2022

#### **4.0 Turning Off Cookies in Different Browsers**

The Help menu on the menu bar of most browsers will tell you how to prevent your browser from accepting new cookies, how to have the browser notify you when you receive a new cookie and how to disable cookies altogether. Additionally, you can disable or delete similar data used by browser add-ons, such as Flash cookies, by changing the add-ons settings or visiting the website of its manufacturer.

#### **5.0 Review and Adoption by the Board of Trustees**

- 5.1. Bury St Edmunds Women's Aid Centre's Board of Trustees is required to formally adopt this Policy. The Board of Trustees is required to keep a documented record of their decision to adopt this Policy. The Policy's full title and the date it was adopted will be documented in the minutes of that Trustee Board Meeting. This will be the evidence of the decision to adopt this Policy. The minutes of the Board of Trustees meeting will be signed by the Chair of the Trustees on behalf of the Board.
- 5.2. Once this Policy has been adopted by the Board of Trustees the Policy it will be reviewed formally annually.

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Approved by Board of Trustees: 8 March 2021

Last Review Date: .....N/A.....

Next Review Date: March 2022